

## ENETS 2021 VIRTUAL –

### 11<sup>th</sup> ENETS Postgraduate Course, 20 February 2021 and 18<sup>th</sup> Annual ENETS Conference, 25 – 27 February 2021

## E-POSTER GUIDELINES

All accepted abstracts are eligible for e-poster presentation.

E-posters will be available for participants and delegates to view on demand on the conference platforms.

### INSTRUCTIONS FOR THE PREPARATION OF E-POSTERS

- Please ensure that you use the official ENETS poster template for your e-poster. ENETS poster templates can be downloaded as a PDF and PPT from our website.
- E-poster layout is **horizontal (landscape)**.
- E-posters must be provided in **PDF** format only.
- **Please upload your 1-page e-poster by 2 February 2021.** You will receive a confirmation e-mail once your e-poster has been successfully uploaded.
- **In addition, poster presenters are encouraged to upload a short video (format: AVI, MP4 or MOV, file size: max. 100MB) to accompany their poster presentation.** We recommend using Microsoft PowerPoint.
  - **Video recordings should not exceed 2 minutes and consist of one slide.**
  - For more information on how to record in Microsoft PowerPoint, please click on the [link](#).
- All e-posters will be made available after the conference in the poster carousel on [www.enets.org](http://www.enets.org) for conference participants and ENETS members.
- The **names of pharmaceutical companies MAY NOT BE SHOWN** on e-posters. Please replace pharmaceutical company names with the term **“industry-sponsored”**.
- The ENETS logo must be used in accordance with the **ENETS logo branding guidelines**.

### TIPS FOR PREPARING YOUR E-POSTER

- Please provide the title, authors, institution and the institution’s location at the top of the ENETS poster frame.
- Provide the full title of your abstract (at least 2 inches/5 cm high) - it is usually the first, if not only, thing an attendee will read) as a headline.
- Validate and update demographic details prior to uploading.
- Any text should include the structure elements used in your submission (background, hypothesis, results and conclusions). This information should be detailed and presented in an expanded form.
- Provide a clear “take-home message” that highlights the main findings of your poster; highlight this “take-home message” in a warm colour.
- Use colour wisely to provide contrast for each section of your poster.
- Try to avoid big tables and present as much data in graphs as possible.
- Ensure the flow of your poster is logical.
- Avoid colour combinations that are difficult to read.

- The conclusions should be succinctly stated in large type or font. Many attendees read this first; hence it should be easy to understand.
- Remember that hundreds of posters and presentations will be made available to the attendees.
- Highlight the question raised and how you answered this. It will help attract people passing by.

#### **SPECIAL NOTE ON USE OF COMMERCIAL MATERIALS**

- ENETS is committed to minimising commercial bias in poster presentations and handouts. Poster presentations and handouts should not contain any of the following: commercial logos, company names, brand, or proprietary drug names. Only cooperative group, hospital, and non-profit company logos are permitted.
- If the study has received funding, this must also be acknowledged on your e-poster: “Study is industry sponsored by...”
- Conflict of Interest: It is also mandatory that you dedicate a section on your e-poster outlining any first author conflicts of interest, even if to confirm that he/she has nothing to declare. Conflicts of interest of other co-authors are not mandatory but can be added.